

# Visio 2010 Roadmap

## Which class is right for you?



Answer these questions honestly!

### Can You...?

- ◆ Do you understand what the different Template Categories are for?
- ◆ Do you know what Stencils and Master Shapes are?
- ◆ Can you change the stacking order of shapes?
- ◆ Do you know how add text to a drawing?
- ◆ Are you able to align and distribute shapes?
- ◆ Can you create an organization chart in Visio?
- ◆ Are you able to enhance shapes using a contextual tab?
- ◆ Do you know how to apply a Page Style?



**Take Visio 2010  
Introduction**  
*Full-Day Class*

### Can You...?

- ◆ Can you create a custom shape?
- ◆ Can you create a custom stencil?
- ◆ Can you personalize Visio by creating your own template?
- ◆ Can you manipulate layers by assigning specific shapes to them?
- ◆ Are you able to access data graphics via the Data Graphics task pane?
- ◆ Can you generate your own PivotDiagram?
- ◆ Can you create an organization chart from external data?
- ◆ Are you able to import Microsoft Project data into Visio?
- ◆ Can you link your shapes to a Microsoft Access database?
- ◆ Are you able to convert a Visio drawing to a web page?



**Take Visio 2010  
Advanced**  
*Full-Day Class*