



Building Self-Esteem and Assertiveness Skills

Course Description

- Learn how to create positive self-expectations
- Begin setting goals to get more of what you want from life
- Develop self-talk messages that help build self-esteem
- Identify communication tools to help you be more assertive
- Learn how to say no, and when no is the best answer

Course Objectives

Upon successful completion of this course, students will be able to:

- Grow in the conviction that they are competent and worthy of happiness
- Make a positive first impression
- Turn negative thoughts into positive thoughts
- Make requests so that you get what you want
- Find ways of connecting with people

Course Content

Introduction and Course Overview

- You will spend the first part of the day getting to know participants and discussing what will take place during the workshop. Students will also have an opportunity to identify their personal learning objectives.

Anxiety Inventory

- As a pre-assignment, participants were asked to complete an anxiety inventory. We will discuss the test in general during this session.

Building Your Self-Esteem

- During this session, you will lead a discussion around two key questions: Just what does self-esteem mean? What are some of the things that affect our self-esteem?

Impressions

- During this session, participants will brainstorm things that create a positive impression and a negative impression. Participants will also identify an action item to change in the next 21 days.

Fake it 'til You Make It

- Sometimes we must put on a brave front even if we don't feel like it. During this session we will discuss just how to do this and when it is appropriate.

Increasing Our Self-Esteem

- So far we have looked at external things that affect a person's self-esteem. Now we will focus on the internal factors; the things that we think about ourselves.

Self Confidence

- During this session, we will discuss seven easy ways to increase your confidence.

The Power of Thoughts

- Through personal exercises, small presentations, and a case study, participants will explore how thoughts can impact a person's self-esteem.

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Wipe Out Worry

- Everyone worries, but too much worrying can be bad for your health. We will discuss four techniques that participants can use to manage worrying.

Ask for What You Want

- Asking for something can be hard, especially if you don't feel confident. This session will discuss four ways to successfully ask for what you want. Participants will then apply the knowledge to a case study.

Communication

- The way we view the world, or the windows through which we see the world, can either help or hinder our communication with others. During this session, participants will identify their windows. Then, through large group discussion, they will identify whether those windows are a positive or negative influence.

Connecting with People

- Dale Carnegie, the author of *How to Win Friends and Influence People*, gave us several important principles to consider and to incorporate into our lives to help us better connect with our fellow humans. We will discuss seven of his principles in this session.

Behavior Cost-Benefit Analysis

- To sum up what participants have learned, they will be asked to take a look at the behaviors they want to change and the possible costs and benefits of those changes.

Workshop Wrap-Up

- At the end of the day, students will have an opportunity to ask questions and fill out an action plan.