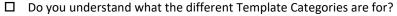


Microsoft Visio Roadmap



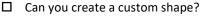
CompuTrain.com

Answer these questions honestly!



- Do you know what Stencils and Master Shapes are?
- □ Can you change the stacking order of shapes?
- Do you know how add text to a drawing?
- □ Are you able to align and distribute shapes?
- □ Can you create an organization chart in Visio?
- □ Are you able to enhance shapes using a contextual tab?
- Do you know how to create a Network diagram?
- □ Can you use Themes and Variants to style your diagrams?

Yes



- □ Can you create a custom stencil?
- □ Can you personalize Visio by creating your own template?
- □ Can you manipulate layers by assigning specific shapes to them?
- Are you able to access data graphics via the Data Graphics task pane?
- □ Can you generate your own PivotDiagram?
- □ Can you create an organization chart from external data?
- Are you able to import Microsoft Project data into Visio?
- □ Can you link your shapes to a Microsoft Access database?
- □ Can you create Macros in Visio?
- □ Can you share your drawings using OneDrive?
- Do you know how to export your drawings?

Take Visio - Introduction (1 day)

No

No

Take Visio - Advanced (1 day)